

**LIGHTHOUSE COUNSELING SERVICES**  
**“BRINGING HOPE AND DIRECTION DURING STORMY TIMES”**

**FEES:** Fees are due at the time of service. My fee for service is 150\$--100\$ unless it is with a contracted insurance company. I do offer a sliding scale based on gross annual income (you may be asked to provide some verification i.e. pay stub, W-2, Schedule C). Checks should be made out to Lighthouse Counseling Services (LCS) or John Lucas. Debit cards and credit cards (Visa, Mastercard, American Express, Discover) are accepted for your convenience. Fees are subject to change.

**NON-INSURANCE:** Non-insurance clients may have more time added to their sessions at the rate of 25\$ for every 15 min of therapy if scheduling permits.

**EXTRAS:** Phone conversations are free. Phone sessions are the same cost as therapy. Anything requested in writing is 10\$/page. Any copy of notes to the client or professionals is subject to up to a 40\$ charge. Any faxing of notes and information is subject to up to a 20\$ charge.

**INSURANCE:** If you have insurance you are responsible for any co-pays or deductible payments at the time of service. If you are not eligible for insurance coverage at the time services are rendered, you are responsible for the payment.

**NO SHOW / NO CALL:** Your session time is 45-60 minutes and has been reserved for you. If you are unable to keep the appointment please contact us 24 hours in advance unless there is an emergency. All no show/no call appointments will be billed at a 20\$ service charge.

**LEGAL ISSUES:** Should I appear in court on your behalf for any reason or be required to give my time for any legal issue, the cost for my services (including travel time) is my regular fee of 150\$ per hour.

**OUTSTANDING CLIENT BALANCES:** There will be a 3% charge on outstanding balances every 60 days past due that are the patient's responsibility apart from expected insurance reimbursements. This charge can be deferred by a payment plan agreed upon by both parties.

Signature : \_\_\_\_\_ Date : \_\_\_\_\_